L2 Cert Supporting Teaching & Learning

O26280F

"Note: The last session is 2.5 hours. This class runs on Zoom over 21 sessions. Learners must have a 6-hour a week work placement in a school setting for the duration of the course.
This course is for employees or volunteers working as a Teaching Assistant in schools, needing to achieve a recognised teaching assistant qualification. You will gain an awareness of general child development and learning; understand the organisational requirements of the school, government legislation and the role of the support assistant. This will include maintaining a safe, secure and stimulating environment for school children.

This award is competence based and learners must successfully complete the awarding body requirements in order to achieve a full Level 2 qualification.
You will be allocated an e-Portfolio to store some of your 'evidence', proof of what you can do as a support assistant in the classroom.
The evidence may come in a variety of assessment methods including:
• Observation
• Assignments
• Professional discussion
• Personal accounts
• Statements
• Witness testimonies
• Knowledge questions
Direct Observations will take place at school, in the classroom during your working hours, observed by your appointed Assessor.
You will also need to complete Assignments which contribute to your underpinning knowledge and fill in some of the evidence 'gaps'.
You will be assessed throughout the course for each unit by your tutor/assessor.
For quality assurance your portfolio will be sampled by an appointed Internal Verifier during the course and a final verification at the end.
If all of your evidence meets the required City and Guilds outcomes and criteria, Medway Adult Education will then apply for your accredited certificate of achievement.
You will attend a session of approximately 4.5 hours once per week, term-time only for at approx. 16 weeks."

Start Date: 21 January 2027
Start Time: 09:30
Lessons: 21
Weeks: 21
Hours: 72.50

Venue
Online
Online delivery
7799 977

What will I learn on this course?

By the end of the course you should be able to demonstrate competence and knowledge in a classroom setting, supporting children from the age of 3 to 19 by completing a total of nine mandatory units and appropriate optional units to complete the full qualification credit value.
The new QCF - NVQ Certificate in Supporting Teaching and Learning in Schools Level 2 is made up of Mandatory Units (those that you must complete) and groups of Optional Units (those that you choose appropriate to your work role). The QCF – Qualification Credit Framework will enable learners to use acquired units from a variety of qualifications to make up full awards in other qualifications, therefore each new qualification now has a credit awarded to each unit. To complete a full award you must include units that total 30.
The 9 mandatory units 24 credits and 6 more credits must be achieved from the option units
Total of 30 Credits

Learners will:
1. Develop knowledge of children and young person development 2 Credits
2. Gain essential knowledge of safeguarding the welfare of children and young people 3 Credits
3. Demonstrate and explain how to maintain communication and professional relationships 2 Credits
4. Gain knowledge of equality, diversity and inclusion in work with children and young people 2 Credits
5. Understand how to help improve own and team practice in schools 3 Credits
6. Maintain and support relationships with children and young people 3 Credits
7. Be able to demonstrate how to support children and young people's health and safety 3 Credits
8. Demonstrate and explain how to support children and young people's positive behavior 2 Credits
9. Be able to support learning activities 4 Credits
10. You will also need to select and complete optional units that make up the difference of unit credits to total 30, (6 additional credits), further guidance will be given by your Tutor/Assessor.
Group A
School

Is this course suitable for me?

This course is suitable if you are interested in working as a Teaching Assistant in schools and would like to achieve a recognised teaching assistant qualification.

Is there anything else I need to know about the course?

• You must be working in a school for at least 6 hours per week in either a paid or voluntary capacity for the full duration of the course - attendance at the work placement will be monitored
• You must provide Medway Adult Education with evidence of a current DBS check for your work or voluntary placement

• The actual finish date may vary from that given
• This course is accredited and you will be expected to complete all assessments.
• You will need access to a computer with word processing software such as MS Word installed. If you do not have a computer with this at home there are computers available in the local library.
• Every attempt should be made by all learners to complete the qualification within the set guided learning hours and expected completion date, hand in assignments by the deadlines given and complete observations and reflective logs by the mutually agreed date, time and place with their appointed Tutor/Assessor.
• For learners not completing within the set guided learning hours and expected completion date, for whatever reason, further costs may be incurred

You will be required to attend a pre-course meeting to discuss eligibility and assessment before you can enrol on this course. This will be to establish your experience in a classroom setting as a teaching assistant and your current level of English and Maths. Your English will be assessed before being accepted on to the training.
This assessment will establish your current profile in these areas, you will need to hold or be working towards a Level 1 or 2 English and at least a Level 1 maths award (or equivalents), as not only will you be expected to support pupils in these areas, but you will also need to produce personal and reflective writing for your NVQ award. The maths assessment will be undertaken when on programme, (date to be advised by your Tutor)

You should be able to:
• Follow written and verbal instructions
• Plan, draft and proof read your own work
• Write

Will there be any additional costs?

During the course there may be an additional cost for the recommended text book (approximately £18 -25) – learners will be advised of this by the course tutor/assessor and should not buy anything in advance of starting the course.

What could I go on to do after this course?

You may wish to progress onto

• Level 3 NVQ Diploma in Specialist Support for Teaching and Learning in Schools
• Level 2 Certificate in Understanding Autism, e -learning

Or undertake one of the following courses
• Level 1 Award in Safeguarding in a Learning Environment e -learning
• Digital Skills course

If you wish to explore your learning, work or career options, you can speak to a fully trained careers advisor on 0800 100 900. https://nationalcareersservice.direct.gov.uk .

If you need further advice, please telephone 01634 338400.

Attendance Policy

In order to get the most out of your course you will need to attend as many sessions as possible. We recommend at least 90%. If you do have a holiday booked during term time please let the tutor know in advance so that we can help you catch up on missed sessions and ensure that you still achieve the course outcomes. If you are unavoidably ill or unable to attend please contact 01634 338400 so that we can let your tutor know, and so they can send you any work you may have missed

How are IT/Digital skills used and enhanced on this course?

You may have the opportunity to use computers with internet access in class time. You may need to use the internet for some or all of your course - using a mobile phone, tablet or computer. The tutor will speak to you about useful websites, apps and online resources which you may be asked to use for homework.

Health & Safety

We try to make sure your class is as safe as possible. If you are worried about anything, please talk to your tutor or our Safeguarding Officer.